

Prudence Time Management

Prudence Time Management is a comprehensive, easy to use, rules-based time recording and management system designed to give you maximum visibility and control over your most valuable asset, your people. Time Management supports a wide range of time recording needs for both your employees and contingent workforce. The real time rules engine and rule templates provide an extensible and easy to configure method for validating time entries and applying pay rules, with the results included on the time card. Integration with Absence Management means scheduled absences will be shown on the calendar and time card and absences can be reported through both the calendar and the time card. With integration to Payroll, including support for retroactive changes, and recording time against valid up-to-date project information, Time Management provides accurate and consistent time related data to the Enterprise

Time Management's Key Features

Time Management provides rapid time and absence entry through a daily, weekly or monthly calendar. Full drag and drop capabilities, as well as the ability to enter time or absence for a range of dates are provided as an easy and fast way to enter time into the system.

- Compensation Setup.
- Complete Attendance Solution
- Integrated with Attendance Machine
- Configurable based on company policies for late coming
- Early going
- Attendance penalties
- relaxation approval
- Week Off Swapping
- Shift Roster
- Attendance Performance Summary Report
- Shift Wise Attendance Report
- Department Wise Total Working Days Reports
- Shift Reports
- Attendance Penalty Report
- Muster Roll Report
- Attendance Report
- Attendance Report for First Half
- Absenteeism Register
- Department Summary
- Early Arrival Report
- Early Departure Report
- Late Arrival Report
- Late Arrival Monthly
- Manual Punch Report
- Manpower Status Report
- Continuous Absent Report
- Mis-Punch Report
- Raw-Punch Report
- Shift Wise Attendance Report
- Absence From Shift Report
- FORM – 14



Standard Integrations

Time Management has integrated time entry with Absence Management to provide a seamless experience for managing both worked and absent time. Time Management has integrated time entry with Projects to ensure time is entered only against valid projects. Time Management is integrated to Payroll as well as other third party payroll systems. These standard, validated integrations emphasize the value of Time Management out of the box.

Performance Report From 01-January-2014 To 31-October-2014

Print Date & Time: 10-Jul-15 11:08:29

Employee Code	Card No	EmployeeName	Performance Summary								
Shift	Early Comming Mins	Late Comming Mins	Early Going Mins	Late Going Mins	Performance	>(0.01)	>(0.10)	>(0.30)	>(1.0)	Total	
DM0019	D00019	VINESH KUMAR				Early Coming	122	64	1	4	191
C	2,750.00	1,668.00	1,856.00	4,760.00	3,986.00	Late Coming	3	1	0	13	17
						Early Going	0	0	0	12	12
						Late Going	165	21	4	6	196
DM0020	D00020	PRAMENDRA KUMAR				Early Coming	138	27	0	3	168
A	1,807.00	707.00	2,424.00	7,093.00	5,769.00	Late Coming	29	2	1	2	34
						Early Going	0	0	0	16	16
						Late Going	111	73	8	11	203
DM0021	D00021	KANCHAN SINGH				Early Coming	127	8	0	1	136
B	830.00	772.00	1,348.00	3,343.00	2,053.00	Late Coming	31	9	0	5	45
						Early Going	0	0	1	10	11
						Late Going	176	10	0	5	191
DM0023	D00023	HARI OM UPADHYAY				Early Coming	67	3	0	0	70
GEN	259.00	582.00	215.00	2,380.00	1,842.00	Late Coming	10	2	0	3	15
						Early Going	1	0	0	1	2
						Late Going	86	5	4	12	107
DM0025	D00025	ASHWIN PERTI				Early Coming	73	1	0	0	74
GEN	230.00	1,842.00	249.00	763.00	-1,098.00	Late Coming	66	5	1	13	85
						Early Going	0	1	0	2	3
						Late Going	115	15	3	2	135
DM0026	D00026	SANTOSH CHAURASIA				Early Coming	134	14	0	0	148
C	848.00	217.00	1,076.00	3,121.00	2,676.00	Late Coming	31	3	1	0	35
						Early Going	0	0	0	10	10
						Late Going	185	6	3	3	197

Figure 1 Attendance Performance Report.

FORM - 14
(RULE No. 102)

Sl no : 85
Department: MANUFACTURING
S.No. in Register Adult/Child worker: **ADULT**
Date of Entry into service: 5-Jun-2013

LEAVE WITH WAGES REGISTER FOR THE YEAR 2014

Emp No. : D00131
Name of Employee:Amit Goyal
Father's Name:SH.MAHENDRA SINGH
Date of Discharge:
Date and Amount of Payment made in Lieu of leave due:

Calender Year of Service	Wages Period From	Wages earned during the wages period	No. of Day worked During Calander Year				Total to 7	Balance Leave from preceding year	Leave Earned during the year mentioned in Col 1	Total of Cols 9 & 10	Whether leave in accordance with scheme under section 79(B) was	Leave Enjoyed	Balance of Leave of Credit	Normal Rate of wages	Cash equivalent advantage according through concession al state of food	Gross Rate of wages for the leave period (total of Column	Remarks Others Leave Aailed				
			No. of Day Work Performed	No of Day Lay-off	No of Day Maternity Leave	No of Day of leave enjoyed											CL	SL	AB	WP	HO
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18				
0		0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0	0	0	0	0	0	0	
2014	Jan	5200	23.00	0.00	0.00	0.00	23.00	0.00	0.00	0.00				226	5200	0	0	0	0	5	
2014	Jan	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				1	0	0	0	0	0	0	
2014	Feb	5200	21.00	0.00	0.00	0.00	21.00	0.00	0.00	0.00				248	5200	0	0	0	0	2	
2014	Mar	5200	25.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00				208	5200	0	0	0	0	1	
2014	Apr	4500	17.50	0.00	0.00	0.00	17.50	0.00	0.00	0.00				257	4500	4	2	0	0	3	
2014	May	4500	17.00	0.00	0.00	0.00	17.00	0.00	0.00	0.00				265	4500	3	4	0	0	3	
2014	Jun	7900	22.00	0.00	0.00	0.00	22.00	0.00	0.00	0.00				359	7900	1	0	0	0	3	
2014	Jun	3900	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				3900	3900	0	0	0	0	0	
2014	Jul	4500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				4500	4500	0	0	0	0	0	
2014	Jul	6300	27.00	0.00	0.00	0.00	27.00	0.00	0.00	0.00				233	6300	2	0	0	0	0	
2014	Aug	6300	23.00	0.00	0.00	0.00	23.00	0.00	0.00	0.00				274	6300	0	0	0	0	2	
2014	Aug	5200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				5200	5200	0	0	0	0	0	
2014	Sep	5973	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				5973	5973	0	0	0	0	0	

Figure.2 Form 14

Contact us : For more information about Prudence Core HR Solutions, visit www.prudencesoftech.com else call +91 9582999927 or write to us at marketing@prudencesoftech.com speak to HCM representative.